

# MERI COLLEGE

MANAGEMENT EDUCATION & RESEARCH INSTITUTE



To excel in professional education  
and research to industry and society



1. To create conducive environment where innovative ideas and research flourish.
2. To optimize use of latest pedagogy for knowledge transfer.
3. To transfer understanding of theoretical concepts into real life scenarios.
4. To impart training to student to become professionally committed, ethical professionals and entrepreneurs.



REF/MERI/GOVERNING BODY/

DATE : 11/07/2022

Dr. Dipti Mal  
Deputy Director of Secretariat Branch  
Government of National Capital Territory of Delhi  
Muni Maya Ram Marg, Pitampura, Delhi - 110088

Sub: Nomination for Board of Governors of the technical institution as per Annexure-18 of the AICTE Approval Handbook-reg.

Sir/Madam,

Kindly refer to your letter no. F.1(324)/BOM/SB/DTTE/2021/957-76/3599 dated 30/06/2022 for Governing Body, the Annexure 18 of AICTE Handbook is **recommendatory only and not mandatory**.

Further, attention is invited to TMA Pai order of Honorable Supreme Court, where Constitution of Governing Body is to be done by Institution, relevant order is reproduced below:-

6. That as per T.M.A Pai foundation judgment of point no. 50.

"50 The right to establish and administer broadly comprises of the following rights:-

- a) To admit students.
- b) To set up a reasonable fee structure.
- c) To constitute a governing body;
- d) To appoint staff teaching and non-teaching and
- e) To take action if there is declaration of duty on the part of any employees.

52 There cannot be better exposition than what has been observed by these renowned educationists with regard to autonomy in education. The aforesaid passage clearly shows that the governmental domination of the educational process must be resisted. Another pithy observation of the Commission was that state aid was not to be confused with state control over academic policies and practices. The observations referred to hereinabove clearly contemplate educational institutions soaring to great heights in pursuit of intellectual excellence and being free from unnecessary governmental controls.

53. With regard to the core components of the rights under Article 19 and 26(a), it must be held that the state has the right to prescribe qualifications necessary for admission, private unaided colleges have the right to admit students of their choice, subject to an objective and rational procedure of selection and the compliance of conditions, if any, requiring admission of a small percentage of students belonging to weaker sections of the society by granting them freeships or scholarships, if not granted by the Government. Furthermore, in setting up a reasonable fee structure, the element of profiteering is not as yet accepted in Indian conditions. The fee structure must take into consideration the need to generate funds to be utilized for the betterment and growth of the educational institution, the betterment of education in that institution and to provide facilities necessary for the benefit of the students. In any event, a private institution will have the

right to constitute its own governing body, for which qualifications may be prescribed by the state or the concerned university. It will, however, be objectionable if the state retains the power to nominate specific individuals on governing bodies. Nomination by the state, which could be on a political basis, will be an inhibiting factor for private enterprise to embark upon the occupation of establishing and administering education institutions. For the same reasons, nomination of teachers either directly by the department or through a service commission will be an unreasonable inroad and an unreasonable restriction on the autonomy of the private unaided educational institution.

Attention is also invited to GGSIP University Letter no. GGSIPU/REG/2004/578D dated April 2004 in which "the representative of the University not below the level of Deputy Registrar/Reader" stand "Be deleted" and "one representative of Industry to be nominated by Vice-Chancellor" also modified "one representative of Industry" in view of TMA Pai Foundation & others vs state of Karnataka & others 2002(8) scale. Modify the nomination in the Governing Body.

Accordingly, we have already constituted a Governing Body. A copy of the same is appended for your kind information.

Yours faithfully

*R. K. Srinivas*  
(Dean) 11/7/22



### MEMBERS OF GOVERNING BODY

S. No.	Name	Post	Area of expertise
1.	Sh. I.P. Aggarwal Triveni Educational & Social Welfare Society, New Delhi	Chairman	Education
2	Sh. O.P. Goel Ips (Retired)	Vice Chairman	Former IFS
3	Sh. S.K. Aggarwal CFO	Member	Expert From Bank Industry
4	Dr. S.k. Goel Former Director, AICTE	Member	Higher Technical Education
5	Dr. S.K. Bhatia	Member	Retired from Directorate of Education Deptt.
6	Sh. Rajit Sikka Head Academic Relations, North India, TCS	Member (Industry Representative)	Management Expertise Industry
7	Sh. Ushpreet Singh Bawa Sr. Director Gfk-Nelson India	Member (Alumni Representative)	Management Expertise Industry
8	Mr. Vivek Nanda Marketing Sharp India Ltd.	Ex-General Manager	Industry
9	Prof. (Dr.) Deepshikha kalra Dean-MERI	Member	Education
10	Mr. Amit Vikas Hans, Asst. Professor	Member	Representative of Teaching Staff
11	Prof. Lalit Aggarwal	Member - Secretary	Education

**MEMBERS OF GOVERNING BODY** of MERI College

Sl. No.	NAME	POST	AREA OF EXPRTISE
1	Sh. I.P. Aggarwal Triveni Educational & Social Welfare Society, New Delhi	CHAIRMAN	Education
2	Sh. O.P. Goel IFS (Retired)	VICE CHAIRMAN	Former IFS
	Sh. S.K. Aggarwal CFO	MEMBER	Expert from Bank Industry
	Dr. S.K. Goel Former Director, AICTE	MEMBER	Higher Technical Education
	Dr. S.K. Bhatia	MEMBER	Retired from Directorate of Education Deptt.
	Prof. Ranjit Singh Former Director, Netaji Subhash Institute of Technology	MEMBER	EDUCATION
	Prof.(Dr.) Deepshikha Kalra Dean-MERI	MEMBER	
	Sh. Rajit Sikka Head Academic Relations, North India, TCS	MEMBER (Industry Representative)	Management Expertise Industry
	Sh. Ushpreet Singh Bawa Sr. Director Gfk-Nelson India	MEMBER (Alumni Representative)	Management Expertise Industry
	Dr. Ritu Aggarwal, Professor	MEMBER	Representative of Teaching staff
	Dr. Amit Vikas Hans, Asst. Professor	MEMBER	Representative of Teaching staff
	Prof. Lalit Aggarwal	MEMBER - SECRETARY	Education

MANAGEMENT EDUCATION AND RESEARCH INSTITUTE  
52-55, INSTITUTIONAL AREA, (OPP D BLOCK) JANAK PURI, NEW DELHI

Ref: MERI/Governing Body Meeting-1

DATE: 15.03.2020

**MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE  
MANAGEMENT EDUCATION & RESEARCH INSTITUTE(MERI) HELD ON  
15-03-2020 AT 11AM IN THE INSTITUTE PREMISES**

The meeting of the members of the Governing Body of the Management Education & Research Institute (MERI) was held on 25-03-2020 at 11am in the institute premises. The following members of the Governing Body attended the meeting:

1. Sh.I.P.Aggarwal,Chairman
2. Sh.O.P.Goel, Member
3. Ms. Ritu Aggarwal, MCA Coordinator, Member
4. Prof.(Dr.) Deepshikha Kalra, Dean (Management), Member
5. Sh Lalit Aggarwal, Director, Member-Secretary

**AGENDA**

Point No. 1- Minutes of the last meeting held were read and confirmed

Point No.2- Actions taken on the minutes of the meeting held on were discussed and appreciated by the members.

Point No. 3- The report of the institute for the FY 2019-2020 was presented by the director.

Point No. 4- The members unanimously approved that the institute should apply for more courses, preferable undergraduate courses. The members appreciated that the infrastructure of the institute is now in a position to accommodate additional students admitted through these courses.

Point No. 5- among other items the status of the progress in NAAC content evaluation was given to the board and members appreciated the same.

The meeting ended with Thanks to the Chair.





Pass  
15 117

**MANAGEMENT EDUCATION & RESEARCH INSTITUTE**  
**53-54, Institutional Area, Opp D Block, Janak Puri, New Delhi-110058.**

Ref : Meri/Governing Body Meeting-I

Dated – 01.04,2017

**MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE MANAGEMENT EDUCATION & RESEARCH INSTITUTE (MERI) HELD ON 27.03.2017 AT 11.00 AM IN THE INSTITUTE PREMISES**

A meeting of the members of the Governing Body of the Management Education & Research Institute (MERI) was held on 27.03.2017 at 11.00 AM in the Institute premises. The following members of the Governing Body attended the meeting:

1. Sh I.P.Aggarwal, Chairman
2. Sh . K B Gupta , Secretary
3. Sh. SK . Aggarwal,Treasurer
4. Sh. R K Gupta, Member
5. Sh. O P Goel, Member
6. Sh. K L Sobti, Member
7. Sh. R G Kapur, Member
8. Sh Lalit Aggarwal, Director, Member-Secretary

**AGENDA**

**Point No. 1** – Minutes of the last meeting were read and confirmed.

**Point No. 2** – The Director informed the members about the placement efforts made for student of MBA, MCA & PGDM. It was noted that generally the final placement were quite satisfactory. Some members suggested that efforts should be made for further improvement with a higher package.

**Point No. 3** – The budget for 2016-17 was discussed and got approved . The Director presented the budget for 2016-17. The members had been satisfied that the increase in the forecast was necessary in the current economic climate .The board resolved to adopt the budget for the year.

Items	Budgeted amount for CFY
	6251707



Library	237785
Computer lab/Internet	347103
Purchase of legal software for upgradation	24444
Placement Activities	835038
Misc	52537043

**Point No. 4.** - Under any other items the Director informed the members about the progress of new infrastructure creation .

The meeting ended with a vote of thanks to the chair.

The stamp is circular with a blue border. Inside the border, the text "National Institute of Management Studies" is written around the top half, and "New Delhi" is at the bottom. A star is positioned at the top center of the inner circle. In the center of the stamp, there is a signature in blue ink.  
**ALIT AGGARWAL**  
Member-Secretary

**MANAGEMENT EDUCATION & RESEARCH INSTITUTE  
53-54, INSTITUTIONAL AREA, (OPP D BLOCK) JANAK PURI, NEW DELHI**

Ref : Registrar/Governing Body/Agenda

Dated : 16.02.2017

**MEETING NOTICE**

A meeting of the members of the Governing Body Committee of the Management Education & Research Institute (MERI) will be held on 25.03.2017 at 11.00 A.M. in the Institute premises to consider the following Agenda :

**AGENDA**

1. To confirm the minutes of the last meeting held on 27.08.2016.
2. To discuss the development of the Institute.
3. To consider and approve the budget proposal for the academic year 2017-18.
4. Any other item with the permission of the chair.

All the members of the Governing Body Committee are requested to make it convenient to attend the meeting on stipulated date & time.

**Lalit Aggarwal  
Member-Secretary**



## Guidelines For Governing Council Meeting

1. Governing Council should have about 11 members with following break up:-
  - i) **Chairperson** : Chairperson of the society running the college
  - ii) **Vice Chairperson (Optional)** : Office bearer / member of Society who would chair the meeting in the absence of Chairman
  - iii) **Internal Members (3/4 Nos)**: From the Society
  - iv) **Educationalists / Academician ( 2 Nos)** : External Experts , May be working / Retired Professor / Directors/ VC's etc
  - v) **Member Industrialist (1 Nos)** : External Experts, may be working
  - vi) **Corporate Member (1 Nos)**: External Experts, may be working, Executive from Industry
  - vii) **Person associated with Social Science / Environment** : May be head of Rotary / Lion/ Jaycess Club etc
  - viii) **Member Secretary** : Director Principal
2. Governing Body normally must meet at least twice in each year. For every meeting there should be structured agenda, records of attendance, minutes of meeting duly approved by the chairman and circulated to all members.
3. Agenda Items of Governing Body meeting should be numbered as X . Y where X is no of meetings and Y is S.no of agenda item of that meeting.
4. Each Agenda must have the following items:
  - X.1 To Consider the confirmation of the minutes of the (X – 1)th Meeting.
  - X.2 To note the Action Taken Report on the minutes of the ( X – 1)th Meeting.

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## NOTICE

- This is to inform all concerned that the body of governance will convene its half yearly review meeting on 10<sup>th</sup> June 2015.
- Agenda items of this meeting are:
  - ~ X.1 To consider the confirmation of the minutes of the meeting held on 2<sup>nd</sup> December 2014.
  - ~ X.2 To take a note of the actions taken on the minutes of the meeting held on 2<sup>nd</sup> December 2014.
  - ~ X.3 To consider and decide upon the budget for the financial year 2015-16.
  - ~ X.4 To review the budget and expenditure up to (December 2014 to May 2015) for the financial year 2014-2015.
  - ~ X.5 To take a review of the performance of the institution in terms of:
    - A) Curriculum status
    - B) Academic results
    - C) Appointments
    - D Financial powers of the respective HODs of each department
    - E) Infrastructural changes
    - F) Major policies formulated during the session

**X.3** To Consider the Budget for the financial year \_\_\_\_\_ or To review the Budget and Expenditure up to ( \_\_\_\_\_ date \_\_\_\_\_ ) for the financial year \_\_\_\_\_.

**X.4** To review the academic performance of the college

- a) Admissions
- b) Academic Results
- c) Placement
- d) R & D Activities
- e) Extra Curricular and Co- Curricular Activities
- f) Creation of Infrastructure after last meeting.
- g) Recruitment of Faculty – persons joined and left
- h) Faculty Development / Staff Development
- i) Performance Appraisal of Faculty and staff
- j) Industry Institute Interaction
- k) Any other

**X.5** Assorted agenda items

5. Each major policy decision like additional courses, increase in intake in existing courses, adding major infrastructure, creation of posts, various Rules / Regulations / Bye laws. Etc should have the approval of Governing Body.
6. Chairman may be authorized by Governing Body through a resolution to take decisions on its behalf subject to the ratification by Governing Body at the time of next meeting.
7. Principal must take for approval of Chairpersons for all policy decisions which are beyond his/her competency.



- ) Feed backs from students
- ) Feed back from faculty
- Feed back on activities conducted during session
- Feedback of placements
- ) Co-circular activities conducted during the session
- ) Separations from the organization
- ) Status and progress of the international collaborations
- ) Status of NBA accreditation

.6 Assorted agenda items, for which prior approval from the board has been taken.

For seeking approval for major policy decisions such as additional courses to be taken, increase in intake for existing courses, major infrastructural modifications, creation of additional posts, amendment rules/regulations/Bye Laws etc.

Decision of the Chairperson shall be considered final on behalf of the governing body.

**NOTES OF THE MEETING HELD ON 10<sup>TH</sup> JUNE 2015 AT 11:30 AM, IN  
INSTITUTE PREMISES**

The meeting was presided over by the chair person \_\_\_\_\_

2. Sh . K B Gupta , Secretary
3. Sh. SK . Aggarwal, Treasurer
4. Sh. R K Gupta, Member
5. Sh. O P Goel, Member
6. Sh. K L Sobti, Member
7. Sh. R G Kapur, Member
8. Sh Lalit Aggarwal, Director, Member-Secretary

THE FOLLOWING AGENDA WERE DISCUSSED DURING THE MEETING

- X.1 The minutes of the meeting held on 2<sup>nd</sup> December 2014 were read and confirmed.
- X.2 Actions taken on the minutes of the meeting held on 2<sup>nd</sup> December 2014 were discussed and appreciated by the members.
- X.3 The budget for 2015-16 was discussed and got approved . The Director presented the budget for 2015-16. The members were convinced that the current scenario demands special focus on certain key result areas and the board resolved to adopt the budget for the year 2015-16, as follows

Items	Budgeted amount for CFY
Office expense	6251707
Library	237785
Computer lab/Internet	347103
Purchase of legal software for upgradation	24444
Placement Activities	835038
Misc	52537043



- X.4 Review of the budget and expenditure up to (December 2014 to May 2015) for the financial year 2014-2015.

Items	Budgeted amount for Dec'14-May'15	Expenditure
Office expense		
Library		
Computer lab/Internet		
Purchase of legal software for upgradation		
Placement Activities		
Misc		

- X.5 A review of the performance of the institution in terms of the following aspects was done and proposal for the next academic session was done during the meeting:

A) It was observed that curriculum was being followed and completion deadline was adhered to, by the respective departments and faculties therein. The members proposed that the same should be continued.

B) Academic result of MCA & MBA for the last semester was quiet satisfactory, pass percentage in MCA was found to be 95% and in MBA it was 98%. Focus should be on further improvement of results for MCA

- C) 4 new appointments: 2 as associate professor in management and 2 as assistant professor in management were appointed.
- D Each HOD was given financial independence to take decisions on contingent and pertinent issues, requiring an expenditure amount of ? \_\_\_\_\_
- E) The members were unanimous on the requirement of improvement in the infra structure, in the wake of future application for new courses.
- F) Policies related to dealing with discrepant students, students failing stipulated attendance norms and students failing discipline rules of the college were proposed, discussed and confirmed by the members of the governing body.
- G) Student feedback was discussed and appreciated by the members as it was found to be quiet high on satisfaction scale.
- H) Faculty feedback was also discussed and appreciated by the members as it was found that job satisfaction level among faculties was high.
- I) Academic and other extra-curricular activities conducted during the session, were discussed during the meeting and the members decided to increase the number of extra-curricular activities such as CSR club activities, e-cell activities, Literary club should be formed and associated activities should be conducted, sports activities should be increased. Academic activities : Seminars and the international conference conducted during the current session, were found to be up to the satisfaction of the members.
- J) The members were highly satisfied with the placements. In MBA the placements were 100% and in MCA the placement was 95%.
- K) The members appreciated the Co-circular activities such as Freshers Party, farewell party, teachers day celebration, during the session. They promoted the ncrease in number of such activities.

L) Two faculty members had go for a sabbatical due to maternity reasons and the management accepted this temporary separation. The members of the governing body appreciated this gesture of the management.

M) International collaborations are well in place, apart from the on-going student exchange program with french universities. The members appreciated it and advised for more such collaborations

N) It was decided by the members that application for NBA accreditation should be filed by the institute.

The meeting ended with a vote of thanks to the chair.

**.ALIT AGGARWAL**  
Member-Secretary





# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

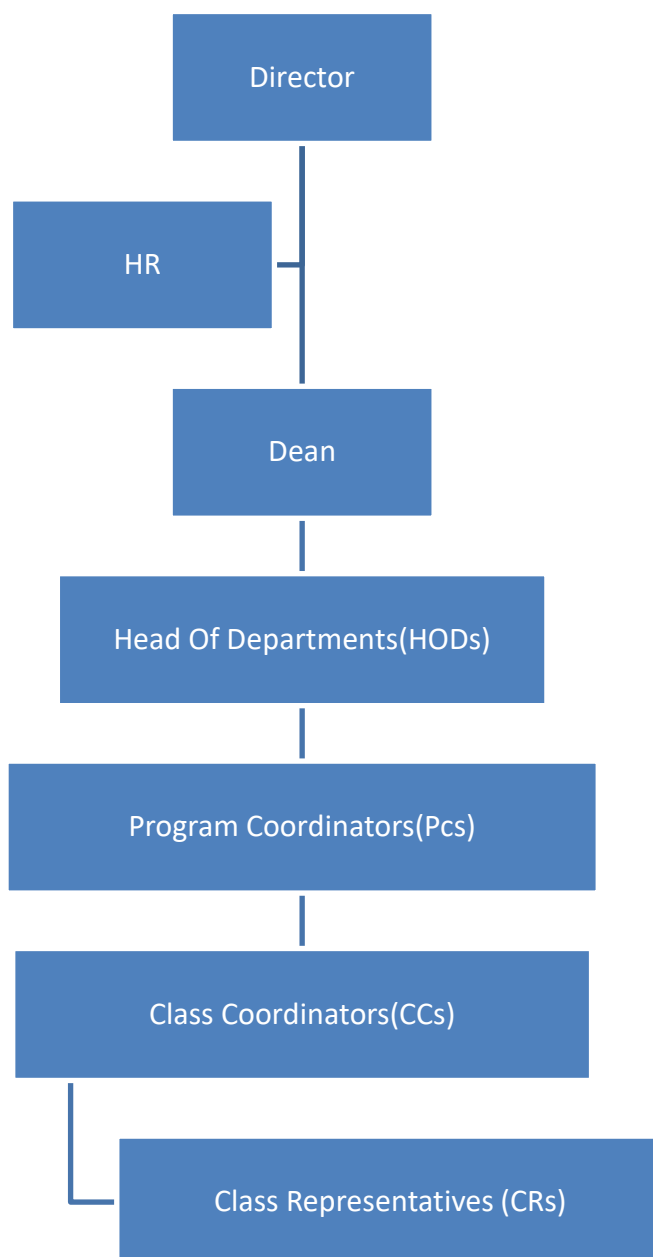
(Affiliated to G.G.S. Indraprastha University, Recognised by N.C.T.E. & Approved by A.I.C.T.E., Ministry of HRD, Govt. of India)

52-55, INSTITUTIONAL AREA, JANAKPURI, NEW DELHI – 110058

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## Chart Representing Decentralization of Governance





# *MERI CODE OF CONDUCT*



- ▶ **We are a proud community with a long tradition and values. We pledge to honor that tradition and ourselves by professional conduct that conforms to the highest standards of integrity.**





- ▶ **We pledge to imbibe 3 C's Character, Commitment and Community into every aspect of our life.**



## We Promise:

- ▶ **To deal truthfully and fairly with all.**
- ▶ **To communicate in an open and collaborative manner and build an environment of trust and ethical standards where our word is our bond.**
- ▶ **To remain motivated to do good at all times**



- ▶ **To respect the diverse perspectives and accomplishments of others.**
- ▶ **To set high standards in our processes and strive for continuous improvement in our personal, and professional performance.**
- ▶ **To positively and empathetically contribute to our community**





Thank You